

CR/CW HOA ARCHITECTURAL CONTROL REQUEST FORM

Mail completed form and enclosures to: CR/CW HOA, PO Box 58397, Renton, WA 98058

Please provide a description of the planned improvement. Include site borders, house location on lot, dimensions of project and specific materials you will be using as appropriate. When repainting your house (even if not changing colors) submit "paint chips" with your request. If re-roofing, provide the complete description of the new roofing material including manufacture and name of roofing material. The ACC may ask for a sample of the requested roofing materials. The ACC has 30 days to respond to your request. If you don't hear from the committee within 14 days please contact the committee by email or phone.

All approvals are good for 180 days. If not completed within this time, a new ACC request must be submitted. It is the responsibility of the homeowner, not the contractor to submit ACC requests and receive approval to commence projects. Many questions are addressed on our website at crcwhoa.org. Other questions can be submitted to the committee via email at architecture@crcwhoa.org or phone at **425-738-8611**. All Requests must be mailed to:

**CR/CW HOA
PO BOX 58397
Renton, WA 98058-1397**

Date: _____

Div/Lot #: _____

Name: _____

Signature: _____

Phone #: _____

Email Address: _____

Address: _____

Proposed Improvement / Change: _____

Estimated Completion Date: _____

Contractor: _____

Note: Homeowners are responsible for immediately removing contractor signs when contractor is not on site.

View of Lot showing Planned Improvement (Indicate North)

FOR BOARD USE

Date Received: _____

Date Postmarked: _____

Approved Yes / No: _____

Comments: _____

How Notified? Phone / letter / email: _____

Chairman: _____